

Hub Board Meeting – 15 April 2026

Duration: approx. 45 minutes

Minutes

Agenda

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Attendance and Apologies

Attendees: Chuku Modu, David Morris, Joan Curtis, Ruth Keeling, Sandra Sutherland, Sarah Hazlehurst, Sue Jameson

Apologies: David Selby, Nóra White

Conflicts of interest: Sue Jameson, Haringey councillor

Annual general meeting (17th May)

Preparations for the AGM are progressing well. Invites have been sent to members and promotion is ongoing via the website and social media. The AGM will run in two parts: a focus group followed by the formal AGM. Draft annual and financial reports are in progress, with a deadline of 30 April for contributions. Catering provision discussed.

Actions:

- Annual report contributions to Joan by **30 April**.
- Joan to finalise and arrange printing of the annual report by **11 May**.
- Organising group (Chuku/Joan/Ruth) to continue promotion and member reminders
- Chairing and speakers at AGM to be confirmed via organising group/WhatsApp

Personnel update

Appointment confirmed for the Community Engagement role (6 hours per week). The

successful candidate is starting next week. The office coordinator's contracted hours have been formally reduced from 23 to 20 per week, creating a small saving which may be reallocated depending on finances.

Actions:

- Nóra to complete induction for new Community Engagement lead

Finance update

March café sales were above budget and generated a small surplus, which is a positive sign after winter losses. Hiring income remains below budget. Overall finances remain tight, with accumulated café losses over the year significantly higher than last year (£7000 loss in March compared to £3000 the year before)

Board made special thanks to Nóra for her excellent interpretations of the finances for every board meeting, noting how helpful they always are.

Actions:

- Nóra will be circulating her normal summary tomorrow

Café opening hours and kiosk proposal

Concerns raised about limited café opening hours (closing at 4pm), particularly during after-school periods. A potential summer kiosk model (possibly involving volunteers) was discussed as a way to extend provision without major staffing costs. Practical and safeguarding issues noted.

Actions:

- Proposal for summer kiosk/extended hours to be discussed at the next staff meeting
- Chuku happy to volunteer for kiosk; he will pick up discussions with café staff and report back

Repairs and maintenance

Council contractors are expected to complete snagging work from last year, including protection boards in the café, external overhang support, and re-hanging mirrors. Work planned to avoid peak Easter usage. Relationship with council contractors remains positive.

Actions:

- Dave/Nóra to liaise with contractors and monitor schedule and impact

Waste collection policy

Council has proposed charging park buildings for waste collection. Following discussions, it appears the Hub may qualify for an exemption due to its partnership status, though policy is not yet finalised.

Actions:

- Dave to continue discussions with the council and report back once policy is confirmed.

Staff & Board meeting

A staff-board meeting is proposed, with mixed availability around timings. Preference expressed for evening meetings starting at 5.30pm and for holding it after the AGM if possible.

Actions:

- Note timing preferences in the minutes for Nóra to see if she can move the meeting start to 5.30
- Nóra continuing to identify a date

Membership and communications

A members' WhatsApp group has been set up to improve communication and engagement.

Cooperative UK Funding Application

Nóra is preparing an application (deadline 7 May) linked to Co-op funding, likely connected to participation in a festival or a harvest-themed event at the Hub. Board members invited to review the draft if time allows.

Actions:

- Joan volunteered to review and comment on the draft application

Friends of the Park leaflet

Friends of the Park have produced a new leaflet about the park, the first in many years, with 3,000 copies printed for distribution.