

## **Hub Board General meeting - 8 March 2023**

**Attendance:** Ruth (Vice Chair), Carola (Staff Rep), Joan (volunteer), Dave (Chair), Yvonne (Board Member), Anthony (new volunteer), Roxana (New Volunteer), Sandra (Personnel)

**Apologies:** David (Treasurer), Sue (Secretary), Nefertiti (Board Member)

### **Minutes of last meeting**

#### **Agreed**

#### **Brief operational update**

Staff to be reminded to lock gate on Friday, Sat and Sundays. Carola to get in contact with Broadwater Farm Community Centre re them having a key to lock it when they have event

#### **Personnel**

Appraisals – staff meeting to take place on 14<sup>th</sup> March to set out process; will take place on Teams and be recorded so any staff unable to attend can listen back.

#### **Finances**

New bank account being investigated by Treasurer.

Should aim to raise average of around £20k a year of unrestricted grants/funding.

£10k Power to Change awarded in January is unrestricted.

#### **Maintenance and repairs**

There is a new [online list for maintenance](#) which allows people to see the status of tasks.

Only Carola or Danny should make changes to this planner list ; please contact them if you want something added or if you think a task needs updating.

#### **Improvements**

Changing places facility to be installed on the outside of the east side of the Hub – Carola and Dave met with council this week ; Hub will get some extra storage alongside the new unit; all subject to final agreement;

Water bottle-filling fountain – Friends of Rec are fundraising for a water dispenser to go just outside the Hub ; need to raise another £2k including maintenance of £250/yr. Council may install for us.

#### **Community events**

Community Day and AGM - 22<sup>nd</sup> April: taster sessions for classes at Hub; children's games and a ceilidh. And of course our AGM, 2-3pm. Very important for everyone to attend!

#### **Board matters**

Very pleased that some new people are volunteering to take on or consider some strategic roles, including becoming board members. Agreed that our new 2023 [objectives](#) (created at the recent board/staff strategy meeting) are looking right; Ruth to continue to develop. May add one re development of membership. Ruth and Joan to discuss when they meet (see membership below).

### **Membership**

Chair has written to FCA to find out how to register the new constitution. He has instructions and will do this next. Once done, we can activate new membership approach and register the land.

Joan would like to coordinate a members forum and facilitate members involvement. Ruth and Joan to meet.