

# Lordship Hub Co-op

## Minutes of Board Meeting - Thursday 30<sup>th</sup> April 2020

5.30pm by zoom

**Present:** Dave Morris, Joan Curtis, Glynis Kirkwood, Sue Jameson, Sandra Sutherland and Issy Harvey. **Apols** – Nefertiti Marriot

**Minutes of 23<sup>rd</sup> April** Approved (note correct date).

**Agenda:** Staff update; Finance; AGM; Use of building (Kitchen hire, NHS testing, Wheely tots); Fundraising (Power To Change); Blog; AoB

**Staff update:** None

### **Finance.**

- Our staff have been logged on the HMRC system so we should receive some money within the next 10 days.
- No cash flow forecast available at the moment.
- The cleaners haven't yet been paid as we have no details or invoice. The money is accounted for.
- Annual accounts. Alison accounts are in draft at moment. No questions or objections from Board. To be put to next AGM.

### **AGM**

Our hurriedly-postponed AGM can be held on zoom should we need to approve our accounts etc. We would need to give proper notice and go through the relevant Agenda. Annual Report already completed. We agreed on 11am, Saturday 13<sup>th</sup> June. We aim for it to be 1 hour long, with provision for an extra half hour if needed. Glynis would like to stand down as treasurer but may be OK to stay on the Board.

### **Use of building**

- **Kitchen Hire:** We received no written response to our proposed key terms of hire (insurance and relevant qualifications etc). Issy has spoken to Rose and has arranged for another more local venue in Northumberland Park (where the project is based) to offer a kitchen. Dave will write to Rose to wish the project success.
- **Testing Centre:** Dave reported the proposed use of community-based testing centres is on hold at moment. The government are probably going to try to increase testing of healthworkers etc by another route at the moment. There would of course need to be feasibility checks and negotiations re the Hub before any agreement.
- **Wheelytots** are providing food deliveries on Broadwater Farm. They get food from the Felix project. Joan has put Janis in touch with them in case she wishes to volunteer there, and their CEO (Dave Pitcher) has mentioned to Joan and Dave an interest in hiring the Hub. Dave had replied that any proposal should be put in writing to the Board – not yet received. The same criteria as set for Rose would of course have to be fulfilled.
- **Education.** Joan has emailed Zena Brabazon (LBH Cabinet) as agreed, offering hire of the building for youth preparing for exams. Got a reply thanking us and saying that it would be considered.

### **Maintenance.**

- Pest control have visited the building.
- Danny continues to work

### **Fundraising.**

- **Power To Change** have written to us to say they have £2m sustainability (C-19 loss of income) grants available for PTC projects (including us) which we can apply for. To protect their £60k

investment in the Hub. Max £30,000. Joan is link person, is booked on an explanatory webinar, and Glynis, Joan and Dave are meeting to complete the form on Saturday. The funding would cover April to September. We have to declare furloughing etc. We have high hopes for this application as we have tried everything else without success.

- Dave noted that the **Lottery's resilient heritage fund** might be available for the park (including us) in a similar way, to protect the Lottery's £4m investment in 2010. It would be a large grant but much more complicated to apply for. We don't have the capacity at this time to develop an initial expression of interest.

- We will also continue to prepare a **crowdfunding appeal**. Joan and Issy have been working on that.

### **Hub Huddle blog.**

It has started and next one is due on Saturday. We all love it. Joan is leading on it. Big Thanks to Joan.

### **Ideas for the future of the Hub.**

We agreed we need an initial fairly informal discussion about our ideas and if needed how to launch a process of review including staff, members and volunteers. Sunday 10<sup>th</sup> May.

### **AOB**

- **Tottenham Community Press.** We can't really help distribute at the moment as we usually do. And its not appropriate to leave in a pile by the Hub. We will publicise their appeal for individuals to volunteer to help.

- **Meetings:** We have had a LOT of Board meetings over the last month (8 or 9). We agreed to have fortnightly general Board meetings from now on, interspersed with shorter specialist meetings as needed for key decision-making.

### **Dates of Next Meetings:**

Maybe a specialist board meeting next Thursday 7<sup>th</sup> May if needed

Sunday 10<sup>th</sup> May, 11am – 1pm. Review of the future of the Hub.

Thursday 14<sup>th</sup> May, 5.30 Board general meeting

Sunday 13<sup>th</sup> June, 11am-12 (or 12.30) Annual General Meeting for all members