

**Meeting type:** AGM **Date and time:** Sunday 26/2/17 – 13.15-14.00 **Venue:** Lordship Rec Eco-Hub, Tottenham

**Attendees:** ^Asher Jacobsberg, Edgar Jacobsberg, ^Joan Curtis (FLR), ^Dave Morris (LRUF), Carola Kornfeld (staff member), ^Dörte Mang, Hilary Adams (Unite Community Branch), \*Kyesha Henry, \*Marla Henry (WALR), Collette Cork-Hurst, ^Sandra Sutherland, \*Evelyn Conway, Stephen Whittle, Brenda Whittle, Stuart Gillings, Issy Harvey, \*Lily Labonte, Peter Corley, Paul Wheeler (Tottenham Bike Club), \*Yvonne Richards, Sunil Kapur, Anne Wanjie, Nina Prieto, Sue Jameson, Alyson Bradley, John Carver, Gemma Harris, \*Michael Dallimore, Mark Jameson, Michelle Lawson, Christine Denn, Chloe Doherty, Nur Culleton, Edgar Jacobsberg, \*Nicole Agasse, \*Sally Haywell, ^Glynis Kirkwood, \*Michelle Chung, \*Alexander Dittel, Ebony Bamber, Gabby Ogiste

**Chair:** Alyson Brewer

**Minutes:** Asher Jacobsberg

\*Observer    ^Board member

(Organisation represented) each registered organisation counts as a voting member

## Draft Minutes

Item	Discussion/decisions (in bold)	Action	Who	When
<b>1. Apologies</b> <b>a. Declarations of Interest</b>	^Karen Ahmed, ^Nefertiti Gayle			
<b>2. Minutes of last meeting &amp; matters arising</b>	The minutes of last year were reviewed for accuracy, agreed and signed by the Chair.			
<b>3. Chair's introduction</b>	Alyson Brewer welcomed everyone, thanked them for their support and introduced the role of the Board.			

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<b>4. Reports from the Board</b>				
<b>a. Personnel</b>	Alyson Brewer talked through her attached report and added that we have now appointed someone to do maternity cover for Beth. She stated that the staff will have a training day on the 8 <sup>th</sup> March. She asked if anyone has any ideas to feed in to that, especially around new areas for income generation.			
<b>b. Finance - Accounts and appointing auditors</b>	Glynis Kirkwood presented the building report (attached) and mentioned the difficulties of working with an unusual building like this. We are working with Haringey Council on this, but their turbulent staffing is throwing up some issues. Glynis welcomed any support that people would offer. Alyson Brewer asked about people supporting with maintenance. Glynis pointed out that many of the issues are very specialist because of the materials and parts used to build the building. Joan Curtis highlighted the need to extend the kitchen to allow greater serving space and allow us to have a broader menu. Glynis mentioned that the recent high winds highlighted the fact that the green roof had not maintained before we took control of the building. We need to reseed the roof. Glynis asked people for suggestions for what we should grow on the roof.			
<b>c. Café and Hub activities</b>	A volunteer in the café added to the attached report, saying that the extending the café kitchen is important.			
<b>d. Finance</b>	Asher Jacobsberg explained that the draft accounts had only been received from the accountant this morning, so they would not be tabled. He explained that we need to have the accounts audited and that we can either appoint certified auditors or two other people to do this. He suggested that we have two people	Approach John and Jonny about	Asher Jacobsberg	7/3/17

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	who may be willing and able to do a good job of this. One is an accountant (and partner of a café volunteer) and the other is a financial analyst working for a charity (and a member of the Co-op). By unanimous decision the meeting agreed to appoint two people to act as auditors who will report to the Membership. Sunil Kapur asked about what assumptions the financial forecasts are based on. Asher explained that the forecast for this year is based on comparing the first quarter of this year (which is already complete) with the first quarter of last year and assuming a similar level of growth across the year. He has also added in an additional increase in café sales as there is a plan to open for longer in summer (and for fewer hours in winter) which, along with other initiatives staff are devising, will increase café turnover. The following year assumes very moderate growth on this year. It will be the fourth full year of operation and so we expect growth to slow. Asher stated that he has a high degree of confidence in the predictions.	being auditors.  Discuss draft accounts with accountant.	Asher Jacobsberg	7/3/17
		Present draft accounts to the Board.	Asher Jacobsberg	7/3/17
<b>e. Publicity and communication</b>	Joan talked about the flyering of local streets. Mailouts to local businesses are part of plans to increase use of the rooms during the day. A member asked what the extent of the flyering is. Carola said that we leaflet the roads of those people who volunteer to do their road. We target the roads on the periphery of the park. We have had a number of successful exhibitions in the café.			
<b>f. Fundraising</b>	Our crowdfunding efforts have been very successful, but all our trust funding bids have been unsuccessful. Most funders do not give reasons why they have turned			

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	<p>us down; those that have said that we are not showing enough community benefit.</p> <p>We (Glynis) have been invited to go on a 6 month course preparing us to receive social investment.</p> <p>A member asked about when the Fundraising Group meets. She was told to give her name to Carola, who would link her up with the group.</p>			
<b>g. Park and associated groups</b>	<p>Dave Morris asked people to see his attached report. He reiterated that the Hub is integral to supporting the 20 different user groups in the park. These user groups co-manage the park. This has been so successful that we have attracted interested from across the UK in how we are doing this. Government officers have come to see how we are doing this. Dave stated that we are demonstrating a community-led alternative for how to manage parks and that we need to ensure that parks funding is not cut.</p>			
<b>h. Youth involvement and community</b>	<p>Alyson mentioned the age profile of the people in the room (towards the older end of the spectrum) and suggested that youth involvement is something that we need to work more on and invited anyone with ideas to suggest them.</p>			
<b>5. Membership and election of Board</b>	<p>Alyson Brewer invited anyone to stand for the Board.</p> <p>Asher Jacobsberg, Alyson Brewer, Glynis Kirkwood and Karen Ahmed stood down from the Board.</p> <p>John Carver, Sandra Sutherland, Dörte Mang, Alyson Brewer, Dave Morris, Glynis Kirkwood, Christine Denn, Joan Curtis, Nefertiti Gayle (in absence) were nominated and unanimously elected.</p>			

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	<p>Alyson Brewer nominated herself as Chair. Dave Morris nominated himself as Vice Chair. Asher Jacobsberg nominated himself as Secretary and Treasurer. All were unanimously elected. Asher Jacobsberg pointed out that having the book-keeper being the Treasurer is not ideal and also that having the same person as the Secretary and Treasurer is not ideal. He stated that this should be of concern to members.</p> <p>Nina Prieto asked if the new Board members would be given roles. Asher answered that this will happen at the next Board meeting.</p>			
<b>6. Questions and discussion</b>	<p>Sunil suggested family programmes and holiday schemes in August.</p> <p>Hilary Adams suggested that a regular schedule of Board meetings should be sent out and something to highlight what is being discussed at Board meetings.</p> <p>Joan Curtis and Dave Morris highlighted that this building is here for everyone and anyone is welcome to set up events or activities. Our success is down to members and the future success will be down to members too.</p> <p>Nina Prieto suggested that when people are in the building before 11am it would be possible to have two flasks, one for tea and one for coffee on the counter and people could leave a pound if they take a drink.</p> <p>Dave mentioned that members need to come to meetings. Sally Haywell said one of the problems is that it's confusing what all the groups are, we need a sign in the Hub to explain all the groups and their responsibilities.</p> <p>Issy Harvey asked what the purpose of the Members Meetings are? Why would she come to one as a Member? Alyson Brewer responded that it's about us being</p>	<p>Organise a members' social event.</p> <p>Put up a sign illustrating the differences and relationships between all the groups active in the Rec.</p>	<p>Issy Harvey</p> <p>Dave Morris</p>	<p>31/3/17</p> <p>31/3/17</p>

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	a co-operative. Issy suggested that maybe Members' Meetings could just be social thing. [Written comments added to the reports posted around the building: "Please use paper cups for water – SAVE THE PLANET – (we don't mind making cup donations for free water ☺" "The exhibitions are successful. I.e. I imagine a lot of effort goes into finding and changing them, but it is worth it. A goof length of time for each and creates interesting and enjoyable environment."]	Pass on suggestions regarding the café to the Café Managers	Asher Jacobsberg	7/3/17
<b>7. AOB</b>	Stephen Whittle proposed that the Members thank the Staff, Board and Volunteers for all their effort in getting things to where they are. This was unanimously approved.			
<b>8. Date of Next Meeting</b>	January 2017 – exact date TBC.			

Sign when minutes have been checked and approved:

Signature		
Name		
Date		